**Minutes of the meeting of the Patient Participation Group, Marton Medical Practice, Blackpool**

**Wednesday 20 September 2017**

**Present:** Eileen, (Chair), Ruth, Janet, Christine, Marie (Practice Manager)

**Apologies**: Anthea

**Agenda**

1. **Welcome**. EB opened the meeting and welcomed everyone.
2. **Minutes of last meeting 19.7.17.** The minutes were accepted.
3. **Medicines Management.** MC distributed copies of the NHS document which showed that MMP have continued to reduce the prescription budget during the past 3 months. The money saved goes to the CCG to balance the hospital overspend. The Practice is no longer prescribing certain drugs which are available to purchase over the counter.
4. **Cyber Attack.** MC reported that the Practice has almost fully recovered from the effects of the cyber-attack. The anti-virus security is now very tight and this is causing a few business issues and will need to be reviewed.
5. **Nursing Team.** Becky, the Advanced Nurse Practitioner, and Jackie, the Senior Practice Nurse are now both in post. There is also an additional Health Care assistant, Lewis, in post from the beginning of September, so the team is now at full complement.
6. **Patient Participation Group.** In answer to a question from EB, MC explained that it is now mandatory for each Practice to have a PPG although it does not attract extra funding to the Practice. It was agreed to publish the minutes of the meetings on the Practice web site. New members would be very welcome.
7. **Patient Survey.** At a previous meeting it was agreed to target the over 75s with this year’s survey to see how well the Practice serves this age group. MC distributed copies of a suggested survey which focusses on patient consultations with GPs. With a few changes it was agreed to use this survey and MC will send it out by post to the appropriate patients.
8. **Dates of Future Meetings.** MC will prepare a list for the next meeting and also a current list of addresses and phone numbers of members. MC will also bring an update on staffing and copies of the medicine management report each time.

**Next Meeting: Wednesday 15 November 2017 at 10.30 a.m. in Meeting Room 2**